

MCLEAN ELECTRIC COOPERATIVE, INC.
March 25, 2021

The March meeting of the board directors of McLean Electric Cooperative Inc. was held at the Cooperative's headquarters in Garrison, North Dakota, on the 25th day of March, 2021. The meeting was called to order by President Larry Gessele at 9:30 o'clock a.m.

Directors present were:

Clarence Behles
Larry Gessele
Karen Hanson
Darcy Klain
Troy Presser
James Odermann
Rod Stockdill

Also in attendance were Finance Director, Wendy Kinn, Staff Engineer, Lucas Schaaf, Operations Manager, Keith Thelen, General Manager/CEO, Mark Doyle, and Attorney David A. Lindell.

A motion was made and seconded to approve the Consent Agenda which consisted of additional agenda items, review of directors checks, approval of the membership and service applications/transfers, and the minutes of the February 24, 2021 board meeting. The motion carried.

The estates of Harland Bolkan, Evelyn Asendorf, Iveas Carlson, Christ Schatz, and Robert Olson were presented for capital credit retirement. A motion was made and seconded to retire the capital credits for the estates. The motion carried.

STAFF REPORTS:

1. Finance Department - Wendy Kinn. Items discussed and actions taken during the Finance Department report were as follows:
 - a) Provided the Financial Report for the Cooperative which included the review of the February 2021 KW and KWH sales and revenue, financial ratios, and the preliminary February 2021, Form 7. February revenue is below budget by \$13,750.85 with year-to-date revenue below budget \$164,116.74. KWH sales were below budget 2,438,728 with year to date demand below budget by 2,094. Revenue is 3.71% lower through this time than in 2020.

- b) Reported that a PPP Loan was approved for the Cooperative and the funds have been received. Documents for forgiveness are being completed. The Cooperative does not meet the Round 2 PPP requirements.
 - c) Reported that the annual audit should be finished in March.
 - d) Reported that the 2020 Co-Bank patronage allocated to the Cooperative is \$47,806.91 of which \$31,953.84 was cash.
2. Engineering Department - Lucas Schaaf. Items discussed and actions taken during the Engineering Department report were as follows:
- a) Provided the work plan update and an IT update.
 - b) Discussed the distinctions between 3 Phase & 1 Phase.
3. Operations Department - Keith Thelen. Items discussed and actions taken during the Operations Department Report were as follows:
- a) Provided the work load/work plan contract labor update.
 - b) The Cooperative received three safety awards from Statewide for 2020.
 - c) The Board reviewed the minutes of the March 19, 2021, Safety Committee Meeting.
 - d) Reported that a fire started by a patron burned a Cooperative pole.
4. General Manager's/CEO Report - Mark Doyle. Items discussed and actions taken during the General Manager/CEO Report were as follows:
- a) Provided a Covid-19 update.
 - b) Reviewed Policy 608 - Sick Leave and Funeral Leave. Manager Doyle suggested new language. A motion was made and seconded to accept the amended language. The motion carried.
 - c) Discussed the WAPA/Garrison Diversion Turtle Lake Irrigation Rate Class 93. An annual review is required. A motion was made and seconded to approve the rate class for 2021. The motion carried.

- d) Discussed potential zoning amendments for McLean County.
- e) Discussed the 2021 Annual Meeting. The Annual Meeting is scheduled for June 22, 2021. The Touchstone Energy balloon and a petting zoo will be included.
- f) By-Law/amendment. A motion was made and seconded to amend the By-Laws that would change when a meeting is required to occur, change quorum to 25 and allow voting by mail. The motion carried with Director Presser voting no.

A motion was made to reconsider the By-Law regarding the quorum to leave the By-Law as-is without a change. After discussion, the motion to reconsider carried and the change in quorum language will not be presented to the membership.

- g) Introduced the Touchstone Home Services Program to the Board.
- h) Reported that the Surplus Property Auction Sale will be held by mail with bids to be received no later than April 15, 2021. A motion was made and seconded to approve the sale. The motion carried.
- i) Reviewed the Member Services Communication Report submitted by Sonja Moe.

COMMITTEE REPORTS:

- a) Statewide - Stockdill.
- b) Central Power - Presser
- c) Basin Electric - Presser

UPCOMING MEETINGS:

1. The April board meeting will be held on Thursday, April 22, 2021, which will begin at 9:00 a.m.

The board went into Executive Session. After the Executive Session, there being no further business, upon a motion made and seconded, the meeting was adjourned.


Secretary